

Scrutiny Standing Panel Agenda



Finance and Performance Management Scrutiny Panel Tuesday, 14th August, 2007

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: A Hendry - Democratic Services Officer
Tel: 01992 564246 Email: ahendry@eppingforestdc.gov.uk

Members:

Councillors J M Whitehouse (Chairman), G Mohindra (Vice-Chairman), R Bassett, J Hart, M Colling, D Jacobs, A Lee, R Morgan, Mrs P Richardson, Mrs P Smith and A Watts

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. NOTES FROM PREVIOUS MEETING - 6 JUNE 2007 (Pages 3 - 10)

To consider and agree the notes of the meeting the Panel held on 6 June 2007.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 14)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. KEY PERFORMANCE INDICATORS 2006/07 - QUARTER 1 PERFORMANCE MONITORING (Pages 15 - 20)

(Head of Human Resources and Performance Management) to consider the attached report.

7. LOCAL AREA AGREEMENT/COMPREHENSIVE PERFORMANCE ASSESSMENT IMPROVEMENT PLAN - PERFORMANCE MONITORING (Pages 21 - 38)

(Head of Human Resources and Performance Management) to consider the attached report.

8. QUARTERLY FINANCIAL MONITORING (Pages 39 - 56)

(Head of Finance) to consider the attached report.

9. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

10. FUTURE MEETINGS

To consider the forward programme of meeting dates for the Panel:

13 November 2007
14 January 2008, and
11 February 2008.